

November 13, 2018

DATE, TIME, PLACE OF MEETING

The Calcasieu Parish School Board meeting was held in the Board Room of the Calcasieu Parish School Board, located at 3310 Broad Street, Lake Charles, Louisiana, 70615, on Tuesday, November 13, 2018, at 5:00 p.m.

The meeting was called to order by Mack Dellafosse, President. The prayer was led by Russell Castille. The Pledge of Allegiance was led by Maci Duhon, a student at Westlake High School, and Zander Gray, a student at Sam Houston High School.

ROLL CALL

The roll was called by Superintendent Bruchhaus and the following members were present: Eric Tarver, Billy Breaux, Aaron Natali, Dean Roberts, Glenda Gay, Fred Hardy, Annette Ballard, Ron Hayes, Mack Dellafosse, Damon Hardesty, Alvin Smith, Chad Guidry, Russell Castille, Wayne Williams, and John Duhon.

APPROVAL OF MINUTES

Mr. Roberts, with a second by Mr. Hardesty, offered a motion to approve the Minutes of October 9, 2018. The motion carried on a unanimous vote.

SUPERINTENDENT'S REPORT

Mr. Bruchhaus gave the following report:

1. All Board Members have received the October Head Start Report.

Program Governance: Policy Council members attended the October 9th School Board meeting. The Superintendent introduced each member to the Governing Body.

A Policy Council Meeting was held on October 15th. The following items were approved:

Former members role as community representatives
Voting rights for alternates
Qualifications for attendance to Head Start conferences
September's Policy Council minutes
September's Director Report

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September's Attendance Report
2017-2018 Annual Report

Program Operations: Read for the Record Day was held at centers. The book, Maybe Something Beautiful, was read to students.

The 1st Annual Head Start Community Health Fair was held at J.D. Clifton Head Start. Over 400 students and 70 parents participated in this event. 25+ community resources were represented such as SWLA Health Center, Kool Smiles, Healthy Blue, and Louisiana Healthcare Connection.

Staff presented at the Louisiana Early Childhood Association (LAECA) Conference in Alexandria.

Developmental, health and safety screenings have been completed for all sites.

2. All Board Members have received the October, 2018 Population Report.

3. I would like to report our current sales tax numbers for our general fund which show October, 2018, collections at \$2,526,752 or 21.1 % above budget for the 4th month of the 2018-2019 school year.

Collections are \$15,876,687 or 52.2 % below collections for the same month last year.

Collections for the 2018-2019 year after 4 months are \$4,626,644 or 8.7 % over budget and \$20,797,435 or 26.4 % under the same time period last year.

4.

PUBLIC NOTICE

NOTICE is hereby given in compliance with La. R.S. 42:19.1, that School District No. 23 of the Parish of Calcasieu, Louisiana, (the "District"), will meet in open and public session on the 11th day of December, 2018, at 5:00 o'clock p.m. at the offices of the Calcasieu Parish School Board, 3310 Broad Street, Lake Charles, Louisiana, to consider calling an election to be held in the District on May 4, 2019, to consider authorizing ad valorem property tax secured bonds for the purpose of acquiring and/or improving land and playgrounds, purchasing, erecting, enlarging and/or improving school buildings and other school related facilities within and for said District, and acquiring the necessary equipment and furnishings therefor, title to which shall be in the public for the purpose of operating and maintaining the District's school facilities.

Announce: November 13, 2018

Publish: November 13, 2018

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Blue Card: Elizabeth Long

EXECUTIVE SESSION

On a unanimous vote, the Board adjourned into Executive Session at 5:15 p.m., on motions by Mr. Hayes and Mr. Hardesty. The Board resumed Regular Session on motions by Mr. Hayes and Mr. Hardy at 5:22 p.m.; the vote was unanimous.

On a motion by Mr. Hardesty and a second by Mr. Hayes, the vote was unanimous to approve settlement of Worker Compensation Claims #3899235 and #38937215.

TAKE APPROPRIATE ACTION

Mr. Dellafosse read the following:

A. Approval of Memorandum of Understanding between CPSB and Foster Grandparent Program/Big Brothers, Big Sisters of SWLA (The MOU is subject to attorney review and will be available for viewing upon request.)

On a motion to approve by Mr. Hayes and a second by Mr. Guidry, the motion carried.

B. Approval of Resolution/Driftwood LNG, LLC request for participation in ITEP

A RESOLUTION OF THE CALCASIEU PARISH SCHOOL BOARD APPROVING DRIFTWOOD LNG, LLC FOR PARTICIPATION IN THE INDUSTRIAL TAX EXEMPTION PROGRAM AT 8000 GLOBAL DRIVE, SULPHUR, CALCASIEU PARISH, LOUISIANA

WHEREAS, Article 7, Section 21(F) of the Louisiana Constitution provides for the Board of Commerce and Industry (“BCI”), with the approval of the Governor, to approve contracts for the exemption of ad valorem taxes of a new manufacturing establishment or an addition to an existing manufacturing establishment, on such terms and conditions as the board, with the approval of the Governor, deems in the best interest of the state; and

WHEREAS, Driftwood LNG, LLC has applied for an Industrial Tax Exemption (“ITE”) and seeks approval of the BCI and the Governor for a contract granting that exemption; and

WHEREAS, Governor Edwards, through Executive Order JBE 16-73, has set forth the conditions for his approval of ITE contracts, and affirmed that those conditions are in the best interest of the state of Louisiana; and

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WHEREAS, Executive Order JBE 16-73 provides that ITE contracts should be premised upon job and payroll creation at new or expanded manufacturing plants or establishments, and that the percentage of exemption from ad valorem taxes, and length of the contract for such exemption, may vary depending upon the nature of the project and its economic development benefit in accordance with guidance received from the Secretary of Economic Development and concurred in by the appropriate parish and/or municipal council, school board, and sheriff; and

WHEREAS, Executive Order JBE 16-73 mandates that each exemption contract approved by the Governor shall include as Exhibit "A" a Cooperative Endeavor Agreement for the ITE between the State of Louisiana, the Louisiana Department of Economic Development, and the applicant for the ITE contract, which provides for the creation or retention of jobs, and provides for the exercise of the option in the Louisiana Constitution for the term or percentage of the parish ad valorem tax exemption granted in the contract, and provides for the reduction or loss of the exemption based upon the applicant's compliance with the contract.

WHEREAS, Executive Order JBE 16-73 further requires that this board, together with the other required local governmental entities signify consent to the terms of the exemption by resolution and the sheriff of this parish shall signify consent to the terms of the exemption by letter.

Executive Order JBE 16-73 further provides that the resolutions of approval and the sheriff's approval shall be attached as Exhibit "B" to the ITE contract between the BCI and Driftwood LNG, LLC and

WHEREAS, Driftwood LNG, LLC and the Louisiana Department of Economic Development have advised that certain terms and conditions forming Exhibit "A" to the Industrial Tax Exemption Contract pending approval before the Louisiana Board of Commerce and Industry have been reached and have conveyed the same to this board, and thus this matter is now ready for a determination of approval of this board as required by Executive Order JBE 16-73, and

THEREFORE, BE IT RESOLVED, upon consideration of the foregoing and the public discussion held this day, that this board approves the terms of the Industrial Tax Exemption contract based on the inclusion of the following terms and conditions into Exhibit "A" (the Cooperative Endeavor Agreement between the State of Louisiana, the Louisiana Department of Economic Development, and Driftwood LNG, LLC) to the Industrial Tax Exemption contract between the Board of Commerce and Industry and Driftwood LNG, LLC with respect to its manufacturing plant located at 8000 Global Drive, Sulphur, Calcasieu Parish, Louisiana:

200 New Direct Jobs at the Manufacturing Establishment

\$34,333,000.00 Annual Payroll

5 Years Term of Exemption Contract

100% Percentage of Exemption from Parish Ad Valorem Taxes

100% Loss of Exemption for non-compliance

This board further authorizes the Louisiana Department of Economic Development, on behalf of the Board of Commerce and Industry, to include this resolution in Exhibit "B" to the Industrial Tax Exemption Contract between the Board of Commerce and Industry and Driftwood LNG, LLC.

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THEREFORE, BE IT FURTHER RESOLVED by this board that a copy of this resolution shall be forwarded to Board of Commerce and Industry and the Louisiana Department of Economic Development.

Blue Card: Elizabeth Long

On a motion to approve by Mr. Hardy and a second by Mrs. Ballard, the motion carried.

C. Approval of Head Start Annual Report, 2017-2018

On a motion to approve by Mr. Hardesty and a second by Mrs. Ballard, the motion carried.
(The annual report is available for viewing upon request.)

D. Approval of Resolution Approving One-Time Sales Tax Supplement for Active Employees

RESOLUTION

WHEREAS, the Calcasieu Parish School Board has specific sales taxes dedicated to employee salaries and benefits,

AND WHEREAS, it is the desire of the Calcasieu Parish School Board to use the excess sales taxes dedicated and accumulated in the General Fund to provide a salary supplement to active employees of the Calcasieu Parish School Board for services rendered in the fiscal year 2018-2019 and is to be paid on the November 30, 2018 regularly scheduled pay date,

AND WHEREAS, an employee is defined as an individual actively working full-time or part-time in their respective position and employed by the Calcasieu Parish School Board on November 9, 2018, (excludes board members and substitute labor),

AND WHEREAS, this supplement is being provided conditioned on employees completing their respective scheduled days to be worked for the 2018-2019 fiscal year and any employee not fulfilling this requirement is subject to having the supplement prorated by the Superintendent and surrendering any portion not earned,

THEREFORE BE IT RESOLVED, that all employees based on the teachers' salary schedule shall be paid a gross supplement of \$3,000 and all other personnel shall be paid a gross supplement of \$2,100 with one-half of the appropriate supplement paid to employees that work part-time less than 4 hours, and that any exceptions to the preceding definitions and rules will be resolved by the

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Superintendent and that said supplement is to be paid on the November 30, 2018 regularly scheduled pay date.

Blue Cards: Elizabeth Long, Teri Johnson (CFT), Vicky Johnston (CAE), Angie Broussard, Reath Chauvin

On a motion to approve by Mr. Hardesty and a second by Mr. Hayes, the motion carried.

PERMISSION TO ADVERTISE

Mr. Dellafosse read the following items:

A. Paving of Drop Off Drive/Moss Bluff Middle School/\$50 Million Allocation

On a motion to approve by Mr. Duhon and a second by Mr. Hardesty, the motion carried.

B. Brenda Hunter Head Start Improvements/Phase II/District 31 Bond Funds

On a motion to approve by Mr. Hardy and a second by Mrs. Ballard, the motion carried.

BID REPORTS

Mr. Dellafosse read the following items:

A. Bid #2019-25 -- LED Marquees/Funds District 31 and \$50 Million Allocation

BID 2019-25 – LED MARQUEES was opened on October 17, 2018 @ 10 AM

BIDS WERE SENT TO THE FOLLOWING:

ACME SIGNS

COOGAN & COOGAN

FAST SIGNS

SIGNTRONIX

SPECTRUM

STEWART SIGNS

BID RESULTS AS FOLLOWS:

BAKER SIGNS \$49,925.00 EA

COOGAN & COOGAN \$14,415.29 EA

FAST SIGNS \$28,086.28 EA

SPECTRUM \$42,406.28 EA

STEWART SIGNS \$21,769.98 EA

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THE STAFF RECOMMENDS AWARDING COOGAN & COOGAN AS THE LOWEST RESPONSIBLE RESPONSIVE BIDDER.

On a motion to approve by Mr. Hardesty and a second by Mr. Hardy, the motion carried.

B. Bid#2019-34 – Custom Cabinet Work for New Pods/Riverboat Funding

BID 2019-34 – CUSTOM CABINET WORK FOR NEW PODS was opened on October 30, 2018 @ 10 AM

BIDS WERE SENT TO THE FOLLOWING:

INSIGHT INC

SAM ISTRE CONSTRUCTION

KEILAND CONSTRUCTION

MILLER & ASSOC

PAT WILLIAMS CONSTRUCTION

BID RESULTS AS FOLLOWS:

CDX CONSTRUCTION \$390,700.00

INSIGHT \$288,910.00

KEILAND \$424,205.42

THE STAFF RECOMMENDS AWARDING INSIGHT THE LOWEST RESPONSIBLE RESPONSIVE BIDDER.

On a motion to approve by Mr. Hardy and a second by Mr. Hardesty, the motion carried.

C. Bid #2019-04PC- Barbe Elementary Upgrades/\$50 Million Allocation

The Committee to receive bids met on the date herein indicated and reviewed bids on the following project.

DATE: November 13, 2018

DESCRIPTION:

Barbe Elementary Upgrades

FUNDS: 50 Million Allocation

BID NUMBER: 2019-04 PC

DESIGNER: Brossett Architect LLC

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CONTRACTOR	BASE BID
Gunter Construction Inc.	\$285,000.00
K & J Development of SWLA,LLC	\$243,000.00
John D. Myers & Associates Inc.	\$256,600.00
Central Auction House	No Bid

The Committee recommends award of the contract to:

K & J Construction of SWLA, LLC

(Base Bid) in the amount of:

Two Hundred Forty - Three Thousand Dollars and No/100

as the lowest qualified bidder meeting specifications.

On a motion to approve by Mr. Hardesty and a second by Mrs. Ballard, the motion carried.

D. Bid #2019-02PC- Gillis Elementary Improvements, Phase II/\$50 Million Allocation

The Committee to receive bids met on the date herein indicated and reviewed bids on the following project.

DATE: November 5,2018

DESCRIPTION:

Gillis Elementary - Improvements - Phase II

FUNDS: 50 Million Allocation

BID NUMBER: 2019-02PC

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DESIGNER: MOSS ARCHITECTS, INC.

CONTRACTOR	BASE BID	ALT. # 1
Keiland Construction	Bid Incomplete Not dated	
PAT WILLIAMS CONSTRUCTION, INC.	\$2,446,000.00	\$306,000.00
Miller & Associates Dev Co., Inc.	\$2,455,000.00	\$505,000.00

ELECTRONIC BIDS:

The Committee recommends award of the contract to:

Pat Williams Construction

BASE BID PLUS ALTERNATE IN THE AMOUNT OF:

Two Million Seven Hundred Fifty Two Thousand and no/100

as the lowest qualified bidder meeting specifications.

DESCRIPTION OF ALTERNATE:

ALTERNATE NO. 1: Provide and Install new hipped metal roof, metal truss roofing system including metal fascia & soffit.

On a motion to approve by Mr. Hardesty and a second by Mr. Hardy, the motion carried.

CORRESPONDENCE

Mr. Dellafosse read the following items:

A. Change Order Number One (1) for the Project, "Ralph Wilson Roofing Replacement," Project # 010418; Griggs Mitchell & Associates, LLC, Designer; Daughdrill General Contracting & Roofing Co., Inc., Contractor; *Increase* of \$23,040.00 and *Increase* of thirty (30) days.

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On a motion to approve by Mr. Hardy and a second by Mr. Hardesty, the motion carried.

B. Change Order Number One (1) for the Project, “DeQuincy High School Auditorium Roof Replacement,” Project #2018-18PC; Champeaux, Evans, Hotard, APAC, Architect; Pat Williams Construction, LLC, Contractor, *Increase* of \$41,974.53.

On a motion to approve by Mr. Hardy and a second by Mr. Smith, the motion carried.

C. Change Order Number One (1) for the Project, “Sam Houston High School New Gymnasium and Band Building,” Project #2018-19PC; Champeaux, Evans, Hotard, APAC, Architect; Pat Williams, LLC, Contractor; *Increase* of \$21,925.92 and *Increase* of thirty-one (31) days.

Blue Card: Elizabeth Long

On a motion to approve by Mr. Duhon and a second by Mr. Hardesty, the motion carried.

D. Change Order Number Twelve (12) for the Project, “Classroom Pods – Phase X,” Project #2017-05PC; Champeaux, Evans, Hotard, APAC, Architect; Mill & Associates, Inc., Contractor; *Increase* of \$22,386.06 and *Increase* of thirty-three (33) days.

On a motion to approve by Mr. Hardesty and a second by Mr. Natali, the motion carried.

CONDOLENCE/RECOGNITION

Mr. Roberts congratulated staff for the recently released school accountability results. He congratulated Mr. Duhon on his recent election win.

Mr. Hayes asked for a letter of condolence to the family of Rebecca Hemphill. He suggested that everyone needs to go see the new Sports Complex at McNeese and for all Board Members to try to attend LSBA in Lake Charles in 2019.

Mr. Williams mentioned that LaGrange Choir on their All State win and that 5 of the students will go to New York to perform.

Mr. Hardesty asked for a letter of condolence to the family of Wilridge Doucet.

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Mrs. Ballard congratulated staff on the scores and mentioned Jason McGee, STEM Teacher of the Year.

Mr. Dellafosse congratulated Mr. Duhon on his recent election win.

Mr. Hardy asked for condolence letters for the following:

The family of Wilridge Doucet

The family of Homer Doty, Jr.

The family of Mary Jane Jones

The family of Madeline Miller

Mr. Hardy congratulated Dr. LaFargue regarding how well the Transportation Department is doing.

SCHEDULE COMMITTEES

November 27, 2018.....A&P Committee, 5:00 p.m.
November 27, 2018..... C&I Committee (to follow)
November 29, 2018.....Employee Benefits Committee
January 29, 2019.....Budget Committee, 5:00 p.m.
January 29, 2018.....C&I Committee (to follow)

ADJOURN MEETING

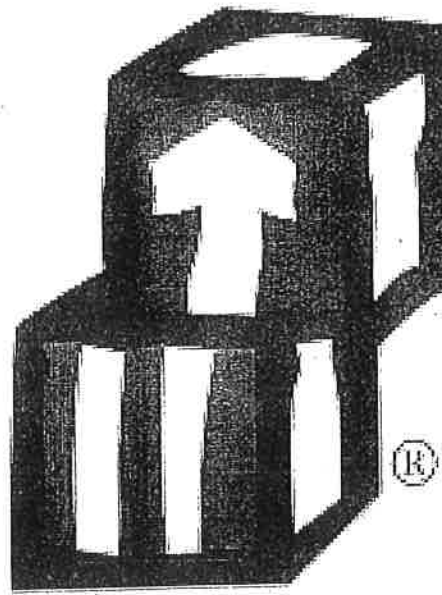
On a motion to adjourn by Mr. Roberts and a second by Mr. Breaux, the meeting was adjourned 7:20 p.m.

Mack Dellafosse, President

Karl Bruchhaus, Secretary

Calcasieu Parish School Board Head Start Annual Report 2017-2018

" Providing High Quality Early Childhood Education for All Families "



Karl Bruchhaus, Superintendent

Dr. Michelle L. Joubert, Early Childhood Director

Mack Dellafosse, School Board Member

Brandon Malbrough, Policy Council President



Calcasieu Parish School Board Members

Member	District
Aaron Natali	1
Fredman Hardy	2
Glenda Gay	3
Annette Ballard	4
Ron Hayes	5
Dean Roberts	6
Mack Dellafosse	7
Eric Tarver	8
Damon Hardesty	9
Alvin Smith	10
Chad Guidry	11
Russell Castille	12
Billy Breaux	13
Wayne Williams	14
John Duhon	15

Calcasieu Head Start Policy Council Members

Name	Head Start Site	Position
Brandon Malbrough	Brenda Hunter	Representative
Kayla McElfresh	Brenda Hunter	Representative
Jessica Wilhite	Brenda Hunter	Representative
Keri Edwards	Brenda Hunter	Representative
Keondra Guillory	J.D. Clifton Elementary	Representative
Shannitra Lewis	J.D. Clifton Elementary	Representative
Sheila Pitre	DeQuincy Primary	Representative
Emily Wingate	Jake Drost	Representative
Kimberly Taylor	J.I. Watson Elementary	Representative
Nolia Bernard	Community Representative	Representative
Dana Redburn	Community Representative	Representative
Mack DellaFosse	School Board Member	Representative
MaLaira Simien	Brenda Hunter	Alternate
Kori Ozane	Brenda Hunter	Alternate
Timothy Jones	Brenda Hunter	Alternate
Derrick Augustine	J.D. Clifton Elementary	Alternate
Kiara Morgan	J.D. Clifton Elementary	Alternate
Kadijah Joyce	DeQuincy Primary	Alternate
Dominique Beitel	Jake Drost	Alternate
Keith Traweck	Jake Drost	Alternate
Kourtney Predium	J.I. Watson Elementary	Alternate
Lena Guillory	J.I. Watson Elementary	Alternate

Federal Head Start Grant Funds

\$3,801,305.00

Public and Private Funds

\$950,326.00

Budget Expenditures

Category	Budget
Salaries	\$2,554,113.61
Benefits	\$943,780.24
Contractual	\$23,224.63
Purchased Property	\$2,516.47
Other Purchase	\$20,590.52
Supplies	\$213,187.15
Equipment	\$0.00
Other	\$3,863.38
T & TA	\$40,029.00
TOTAL	\$3,801,305.00

Proposed Budget

Category	Budget
Salaries	\$2,574,606.00
Benefits	\$999,336.00
Contractual	\$27,000.00
Purchased Property	\$1,000.00
Other Purchase	\$8,450.00
Supplies	\$144,384.00
Equipment	\$0.00
Other	\$6,500.00
T & TA	\$40,029.00
TOTAL	\$3,801,305.00

Financial Audit
100%

Grantee 2017 Federal Review
100%

Total Number of Children and Families

Funded Enrollment 450

Total Number of Children Served 509

Total Number of Families Served 501

Total Number of Eligible Children 467

Total Number of Over-income Children 42

Monthly Enrollment and Daily Attendance

Month	Funded Enrollment	Enrollment	Percentage
August 2017	450	443	98%
September 2017	450	453	101%
October 2017	450	466	104%
November 2017	450	457	102%
December 2017	450	458	102%
January 2018	450	453	101%
February 2018	450	455	101%
March 2018	450	449	99%
April 2018	450	451	100%
May 2018	450	449	99%

Parental Involvement

Parent Training	Center Activities
Literacy Workshops- Choosing good books, Read Aloud, Promoting Early Language and Literacy Development, Financial Literacy, Reading with Dads	Classroom Volunteer Opportunities: Curriculum, Parent-Teacher Conferences, Home Visits
Health: Parent Engagement in Maternal Health, Nutrition and Physical Activity: Healthy Eating, Active Play, Tips for Pregnant Moms	Field Trips, Center Projects
Affordable Health and Housing, Legal Issues: Child Support, Child Custody, Divorce, Marriage	Center Parent Committee Meetings, Parent-Child Activities
Policy Council Training	Quarterly Policy Council Meetings
Potty Training	Health Services Advisory Committee Meetings
Tax Preparation, Employment/Job Skills, Childhood Obesity	Head Start Transition Meetings
Health and Nutrition, Mental Health and Stress	Head Start School Readiness Goals
Health Literacy: Key to Understanding and Using Health Information: Injury Prevention, Healthy Eating, Prenatal Care, Play and Stay Healthy	Male/Father Engagement
Parenting Partners Workshop (8 sessions)	Family Partnership and Goal Setting Parent Interviews
Stages of Child Development, Child Discipline	Well-Child Health Parent Interviews
Parenthood, Domestic Violence	Family Literacy Night
Mommy and Me Safe Baby Sleep	Christmas Bingo/Parent Training
Job Search/Job Training Skills	Breast Cancer Awareness
School Readiness	Male Involvement-Fatherhood
Oral Health, Fatherhood, Single Parenting, Foster and Adoptions	Pastries and Parents, Community Fest, Science Night

Health Summary

Student Health Summary	Student Percentage
Medical Examinations completed	93% (472)
Dental Examinations completed	100% (509)
Immunizations up-to-date	91% (463)
Dental Treatment Needed	12% (45)
Children with Asthma	3% (16)
Iron Deficiency Anemia	1% (5)
Vision Referrals	2% (8)
Families receiving Medicaid	99% (503)
Families with private benefits	5
Families receiving military benefits	1

Positive Outcomes can be attributed to the following:

- Early Intervention health screening
- Individualized Health Plan
- Parent Interviews (Exit interviews after screening in May/June and Well-child Health Care Conference in August)
- Medical and Dental Partnerships with community agencies to establish medical and dental homes for Head Start families
- Positive relationships with community providers and Head Start Health Services Staff

Transitions to Pre-Kindergarten

"The Head Start Approach to School Readiness means that children are ready for school, families are ready to support their children's learning, and schools are ready for children." The Calcasieu Parish Head Start program provides a comprehensive focus on physical, cognitive, and social and emotional development, all of which are essential to children becoming ready for kindergarten.

The Calcasieu Parish Head Start program has an integrated curriculum in place that addresses the essential domains of school readiness in the Head Start and Early Learning Framework. Child level assessment data is collected and entered three times a year through the use of the assessment tool Teaching Strategies Gold. The information collected is shared with the parents twice a year. Parental partnerships are encouraged that promotes an understanding of the child's progress, provide support, and encourage learning. There is also ongoing communication with the local schools to exchange information about the children and programs and to align services for early learning, health, and family engagement.

Calcasieu Parish Head Start students and parents were provided several opportunities to learn about and prepare for the upcoming school year. Spring of 2018 was the first attempt for Calcasieu Early Childhood Enrollment. The Head Start sites set up displays at the Prien Lake Mall on March 10, 2018 to inform parents about the first Calcasieu Early Childhood Coordinated Enrollment event. Parent sessions were held at the Head Start sites to provide information regarding the online registration process. The goal of these meetings was to assist parents with the online registration process. The first online application process was held on March 12, 2018 through March 29, 2018. There were two more application submission dates occurring on April 15, 2018 through May 15, 2018 and June 1, 2018 through June 20, 2018. Parents were provided access to computers Monday-Friday from 8:00 a.m. to 3:00 p.m. located at 1618 Mill St.

Families of students that enroll in Head Start are provided with a packet of information about the Head Start program, including a copy of the parent handbook. In addition, parents also attended orientation, open house, parent conferences, and home visits. Families were given the opportunity to visit the classrooms, meet administrators, the family engagement specialists, and other staff involved with the students to ask questions about the program and curriculum. The Head Start program is the beginning for many students on their journey to Kindergarten Readiness.